

Meeting Minutes
MERRITT COLLEGE COUNSELING DEPARTMENT

Date: 5/3/2021 Time: 1:30 pm

zoom link for department meeting:
<https://cccconfer.zoom.us/j/94658173482?pwd=cDg1N01BbE0wWmE2N2xFS2pxOEx2UT09&from=msft>

Attendees: Cheah, Salceda, Ciddio, Allen, Webb, Perez, Alturk, Morales, DeVito, D. Ross, Scurry, Moy, Nelson, E. Ross, Pantell.

Allotted Time	Topic	Person(s) Responsible
1:30-1:40pm	Check-in -Counseling team used the time to check in with one another.	All
1:40-1:45pm	Dean's Corner -Cranium Café training is scheduled for May 17 th from 1:45-2:30 pm. -NextUP: Live link for e-SARS is pending.	Dr. Webb
1:45-2:15pm	Natural History and Sustainability -Ben Nelson provided updates on Natural History and Sustainability. -An overview of the website was provided: https://www.merritt.edu/nhs/ . -Certificates of Achievement include: Natural History and Resources, Urban Agroecology, and Conservation and Resource Management. -Jobs Bulletin Board available on the website.	Ben Nelson
2:15-pm – 2:20pm	Cranium Café – May 17th -Please plan to attend the Cranium Café training. All counselors are invited.	Rosa and Jose

<p>2:20 -2:30pm</p>	<p>Standing Items:</p> <p>Reports from Programs - Puente, Sankofa, FYE, Veterans, SAS, EOPS, Transfer Center, Career Center, etc. <i>-EOPS: Application will be available May 5th.</i> <i>-Care Team: Is searching for a male faculty member.</i></p> <p>Committee Reports <i>-None provided.</i></p>	<p>Rosa and Jose</p>
<p>2:30– 2:40pm</p>	<p>Announcements:</p> <p><i>-Co-Chairs Election: Please vote. Electronic submission form has been e-mailed to the counseling team.</i> <i>-Counseling Department SLOs: In the process of collecting. Goal is to reach 100.</i></p>	<p>All</p>
<p>2:40– 3:00pm</p>	<p>Express Enrollment Debrief</p> <p><i>-What worked well?</i> <i>--Team effort, organized, and students were matched with a counselor.</i> <i>-What can be improved?</i> <i>--High School Student hold needs to be lifted, students were being pulled from online rooms, Spanish speaking students were not matched with a Spanish speaking counselor, and introductions would help.</i></p>	<p>All</p>