



Merritt College Counseling Department

Counselor Meeting Minutes  
May 12, 2014

Meeting convened at 1:30 p.m. In attendance: McLean, Allen, Scurry, Pantell, Ilarde, Perez, Zeilke, Khoo, Nelson.

1. **ILO Report:** Final review of 13-14 Strategic Goals & Institutional Outcomes report asked for by interim VPSS. Counselors wanted one more day to review and will get comments to Pantell by end of day today. Pantell will incorporate into document and submit final report to VPSS timely.
2. **S15 COUN Schedule:** Scurry led discussion about COUN courses for S15. Will prepare final schedule and submit by deadline.
3. **Topics:**
  - \*Discussed upcoming switch to new SARS Reasons codes May 24<sup>th</sup>. Pantell will be loading into SARS by deadline.
  - \*Evaluations status: Ilarde eval (Scurry—chair) almost complete—needs self-eval & admin eval; Beall & Elliott evals also almost done (Ilarde—chair)—awaiting summary and admin eval
  - \*Faculty Diversity Internship: Nelson announced their intern, Max Hartman, will be participating in the program this summer and asked colleagues to maintain close contact. All full-timers scheduled to work agreed to support intern and program.
  - \*Khoo raised issue of A&R denying grad petitions requiring sub-waivers. Catalog consulted for policies and will make recommendations to A&R as well as VPSS.
  - \*Zielke raised issue of teaching COUN 224 as part of learning community w/ ENGL 201A. Difficulties w/ coordinating pace and assignments w/ ENGL class. Brainstormed ideas for future classes, including taking more directive approach, de-linking course from learning community, and close consultation w/ ENGL instructor to troubleshoot.

Meeting adjourned at 2:30 p.m.