



Merritt College Counseling Department

Counselor Meeting Minutes
May 17, 2004

Meeting convened at 1:30 p.m. In attendance: Zielke, McLean, Shriver, Pantell, Wong, Allen, DeCoursey, Crutchfield, Taylor, Scurry. Guest: Susan Houston from Nutrition & Dietetics

1. Dietary Programs Houston reported on changes to NUTR programs. Much consolidating of courses and revision of requirements for certificates and degrees. New requirements will be published in Merritt 03-04 catalog supplement. In the meantime, Pantell will copy CIPD approvals of changes and put in counselor boxes. Houston also notified group about transcript evaluation service recommended by those w/in NUTR discipline:

- ♦ Credentials Evaluation Services, Inc.
International Education Research Foundation
P.O. Box 3665
Culver City, CA 90231
(310) 258-9451

Caution when using this service, though. It's recommended for those w/in the NUTR discipline, and regarded favorably by UC Berkeley, but may not be the preferred evaluation service for those in another discipline or those wanting to transfer somewhere besides UCB.

- 2. 04-05 Counselor Meetings** Shriver proposed keeping the Counselor meetings for 04-05 at the same time (Mondays, 1:30 p.m. to 3:00 p.m.). General agreement by those in attendance. Anyone wishing a change in time/day should notify Shriver.
- 3. Articulation Report** Pantell notified group of Laney's intention to move forward w/ development of proposed COUN 202, Introduction to American Culture and Colleges. After discussion, agreement to wait to see Laney's course (after CIPD approval) and then either adopt or propose modification.

Meeting adjourned at 2:55 p.m.