



Merritt College Counseling Department

Counselor Meeting Minutes
May 20, 2013

Meeting convened at 1:30 p.m. In attendance: Allen, McLean, Scurry, Zielke, Khoo, Pantell, Icasiano (intern); Norma Guido, (intern).

1. **SLO Assessment Review** Review of draft SLO Assessment Report. After discussion and suggestions, report approved—Pantell will prepare final report and upload into TaskStream.

2. **New Business:**

- Reviewed counselor evaluations due for 12-13 academic year and tallied results.
- Discussed deadlines for evaluations and SLO assessments for academic year 12-13.
- Zielke announced that there are openings for students interested in joining the Adelante learning community during M13 (ENGL 252A + COUN 200A & 207A). Refer any interested students directly to Zielke.
- Discussed 11th Month contracts for 13-14. Pantell & Scurry will try to get confirmation and actual contracts from VPSS.

Meeting adjourned at 2:30 p.m.