



**MERRITT COLLEGE COUNSELING DEPARTMENT
MINUTES**

Date: 09/12/2016	Time: 1:30 pm	Location: R 112A
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In Attendance		
Allotted Time	Topic	Person(s) Responsible
	Allen, Ciddo, Cedillo, DeVito, Khoo, Moy, Ross, Salceda, Surry, Pantell, Perez, Zielke	
1:30-1:45 pm	Guest: Jody Morgan - Brandman University <ul style="list-style-type: none"> ● Brandman University accepts up to 60 transferable units from all Peralta Campus. ● They also have an articulation agreement with us posted on our Counselor's website ● Blended model of instruction ● Highlighted Social work major (CSWE certified) 	Jody Morgan/Bartels
1:45-2:00 pm	Counselor Evaluation assignments <ul style="list-style-type: none"> ● Scurry to evaluate Allen & Ilarde ● Allen to evaluate McLean ● Khoo to BST counselor (Grant funded) ● Zielke to evaluate Beall & Pantell ● Pantell to evaluate Zielke Chairs will forward above assignments to VPSS & Faculty Reviews Coordinator	Zielke/Khoo
2:00- - 2:40 p.m.	<ul style="list-style-type: none"> ● Debrief Peak <ul style="list-style-type: none"> ○ Zielke handed out foot-traffic grid & Stats (2,264 appointments were given in General counseling) ● APU Training Schedule <ul style="list-style-type: none"> ○ Training rescheduled to 09/20/2016 ● Counselors participation in Campus Comm <ul style="list-style-type: none"> ○ Zielke handed out F'15 list and counselors will update list and submit to Zielke ● SLO for COUN Classes <ul style="list-style-type: none"> ○ Counselors were reminded that SLO will have to be reviewed this semester ● Spring 2017 COUN classes schedule <ul style="list-style-type: none"> ○ Requested takers for Coun 203 ● Trainings we want - IN House & External <ul style="list-style-type: none"> ○ Counselors will follow-up to inform chairs of trainings they are interested in attending 	Zielke/Khoo

2:40-2:50 pm	<p>Update on UC Counselor Conference</p> <ul style="list-style-type: none"> ● Moy attend above training and update counselors on new UC application ● No need for Personal essay, mandatory questions and other general updates 	Moy
2:50-3:00pm	<ul style="list-style-type: none"> ● Other <ul style="list-style-type: none"> ○ Devito had questions about difference between TAG & TAP, all counselors assisted with clarification 	All
3.01 pm	Meeting Adjourned	

Merritt College Mission:

The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy.