

**MERRITT COLLEGE
MEETING MINUTES**



COUNSELING DEPARTMENT

Date: 9/17/2018 Time: 1:30 pm Location: R 112A

Attendees: Ross, Perez, Ciddio, de Vito, Allen, Moy, Scurry, Zielke, Salceda

Allotted Time	Topic	Person(s) Responsible
1:30-1:40	<p>Brad Balukjian and Analisa Brown</p> <p><i>Analisa is the program outreach coordinator for Natural History & Sustainability which is a new name (not new department) for the Environmental Studies program. More information can be found at www.merritt.edu/wp/nhs</i></p> <p><i>They are building three new certificates of achievement which will be active in Spring 2020: Natural History and Resources, Conservation and Resource Management and Urban Agroecology. The program is funded through strong workforce. Earning a certificate may make a student eligible for entry level jobs with government agencies, California state parks or work in the private sector. Other positions, however, require a Bachelors degree.</i></p>	Balukjian/Brown
1:40-1:50	<p>Puente Transfer Motivation Conference</p> <p><i>-Currently there are 35 new students for Phase I of Puente. Retention for both Phase I (fall) and II (spring) is usually good but the concern is always Phase III which is after students finish their year with the Puente English/Counseling cohort. To improve Phase III retention, social events with mentor components are planned.</i></p> <p><i>-There will be UC specific transfer events for prospective California Community College transfer students held at UCR, UCSB, UCM and UCD. Reps from all of the UC's will attend each event.</i></p> <p><i>-Salceda provided data on average admission GPAs and other information from many of the UCs.</i></p>	Salceda
1:50-1:55	<p>Guided Pathways</p> <p><i>Each pillar was briefly reviewed.</i></p> <p><i>On October 5th, a guided pathways masterclass will be held from 10-2.</i></p>	deVito
1:55-2:10	<p>AB 705 Math/Placement</p> <p><i>The new funding formula will have metrics that allocate 20% of funding for the number of English and math transfer level courses completed in one year, number of transfers to four year schools, degree/certificate completion, etc.</i></p> <p><i>Math 13, 1 and 3A: according to Dept. Chair Lawson all these courses will have support classes offered with embedded tutors and counseling.</i></p> <p><i>A math placement updated guideline was distributed showing the new criteria for placement. The push is for all students to begin at transfer level Math, especially Math 13.</i></p>	Lawson/deVito
2:10-2:20	<p>Program Review</p> <p><i>Time to get started. A Word document with the PR questions were handed out so that each program can get started with</i></p>	Zielke/Scurry

	<i>theirPR. The online template will not be available until Oct. 15th. Data will be embedded in the document. There will be training sessions once the new template is available.</i>	
2:20-2:30	Evaluations <i>Adjunct counselor's evaluation assignments for this semester were made.</i>	Scurry
2:30-2:40	Standing Items: 1. Reports from programs: Puente, Sankofa, FYE, Veterans, SAS, EOPS, Athletics, Transfer Center, Centro Latino, 3SP, etc. <i>Tabled. Time given to AB 705 discussion.</i>	All
2:40-2:45	Standing Items: 2. Committee reports <i>Tabled. Time given to AB 705 discussion.</i>	All
2:45-2:55	Standing Item: 3. SLOs: 0 surveys received. 4. Go over each of our programs SLOs. <i>Tabled. Time given to AB 705 discussion.</i>	Zielke
2:55-3:00	Announcements -Reminder: Transfer submission due for newsletter today -All Spring 2018 ADN grads passed the NCLEX on their first attempt. -MEDAS applications are available today from Allied Health. Deadline for Spring class is Oct. 31 st .	All

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