Meeting Minutes
MERRITT COLLEGE COUNSELING DEPARTMENT

Date: 10/12/2020   Time: 1:30 pm

Allotted Time	Topic	Person(s) Responsible
1:30-1:40pm	APU – Check In *APU deadline is October 26th.* *The APU template includes embedded links.* *Nathan Pellegrin provided PowerPoint slides via e-mail related to the submission process.* *Student Accessibility Services is close to finishing.* *Stefani DeVito will be completing the APU for Veterans Services and Health Services.*	All
1:40-1:55 pm	Career Website *Sara Alturk provided an overview of the Career Center website. Multiple resources are available for students to help with career/major exploration and researching careers of interest (i.e. Occupational Outlook Handbook). In addition, career workshops will be posted and employment opportunities.* *Feedback was requested. Steve Pantell reported that the website was helpful for students. Mary Ciddio reported that the flyers were very informative.*	Sara Alturk
1:55-2:10pm	Standing Items: 1. Reports from programs: Puente, Sankofa, FYE, Veterans, SAS, EOPS, Transfer Center, etc. *First Year Experience: Students are receiving priority registration.* *EOPS: Students are receiving priority registration.* *Articulation: San Francisco State University is accepting lower division transfer students.* *East Bay Consortium: SATs not required for high school students.* 2. Committee Reports *Phi Theta Kappa: Orientation will take place tomorrow.*	All

Merritt College Mission: The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy

2:10 – 2:15pm	Announcements: *APU due date is Oct 26.* *E-SARS: Co-Chairs will be meeting with the District to implement changes that were recommended.* *Heath Services: An overview of the website was provided.*	Rosa and Jose