

General Counseling Department Meeting

Agenda

Link: <https://us06web.zoom.us/j/844449441546?pwd=WmwyZWVKTHZBQ2hzMHI0dIJ6YlV6Zz09>

Monday, October 17, 2022, 1:30 pm to 3:00 pm

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| Attendees | Webb, Ross, Khoo, Allen, Moy, Alturk, Scurry, Castro, Perez, Salceda, | |
| Time Allocated in PM | TOPIC | Person (s) Presenting |
| 1:30 - 1:45 | <p>Dean's Corner-</p> <ul style="list-style-type: none"> - Dean got email about Lao outreach/enrollment for Friday 11/18/22 and will need volunteer counselors to attend, summer '22 express enrollment didn't work out last summer and only one took place week before F'22 enrollment. - UCSD visit, Dean, Steve, Angela will meet with UCSD Associate Vice Chancellor of Enrollment Management | Webb |
| 1:45 - 2:15 | <p>A&R Update: College Evaluators to evaluate incoming transcripts from the CCC, CSU's, and UC's:</p> <ul style="list-style-type: none"> • A-F COA • G-L Laney • M-R Merritt • S-Z BCC <p>Send emails to respective evaluators on campus.</p> <p>SLO Survey (emailed): Please email to students after your meetings. Link to form: https://forms.office.com/r/KB1zFPHmNj</p> <p>Derrick updated that there will be a New Behavioral Manual, and we will need a volunteer. (Possible Sara)</p> | All |
| 2:15 – 2:30 | <p>Guest Speaker: Muwafaqu Al Asad. MD, Program Director, Medical Assisting & Health Occupation (MEDAS)</p> <p>4 certificates offered and non-credit (coming soon)</p> <ul style="list-style-type: none"> • Clinical Medical assisting – course modification in progress and he cannot have any updates for now. 19.5-21 units • Administrative Medical Assisting – 17 units • Health Navigator Certificate (Emotional Intelligence) <p>Sara asked about Admin 103 series - Hard to fill classes according to Al Asad. And cancelled due to low enrollment. Hopefully will offer in the summer. He is focusing on curriculum now.</p> <p>Can petition for their certificates. Pysch 1A and Bus 5 can be substituted for Emotional Intelligence (new sub-waiver).</p> <p>Employment – Al Asad will write recommendation letters before they get their certificates so they can work asap. In the future adding phlebotomy and EKG.</p> | Al Asad |

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| 2:30 – 2:45 | <p>Guest Speaker: Karen M. McCord, PsyD Northern California Coordinator, HBCU</p> <p>Ross shared PPT and flyers for HBCU event happening Monday 10/24/22 from 10:00 – 1 p.m.</p> | Ross McCord |
| 2:45 - 3:00 | <p>Program Updates:</p> <ol style="list-style-type: none"> 1. Career – Eureka – 1500 users, hopes to delete users that are dormant for at least 3 years. Old counselors will be deleted. Please add Mayra Macias. 2. EOPs – Statewide 52 annual conference – Palm Springs Monday 24th. 3. FYE – Rosa – College information day at UCB organized by the East Bay Consortium. 700 students attended and rosa did a workshop and promoted Merritt swags. 6-8th graders. 'Together we move forward' sabbatical research accepted and will be presented at LA (need name) 4. Puente – 11/2 12-2 <i>Dia de Muertos</i> celebration, Campus Merced 11/19 and USF & SFSU 11/30 field trip 5. Sankofa – HBCU Caravan 10-1 pm 13 schools represented 6. SAS – Instagram acct managed by Castro – will pair with Merritt Official. Handle name: SAS.Merritt. https://forms.office.com/r/KB1zFPHmNj Thanks to Veronica. CAPSAD Annual conference Marina Del Ray. Frances & Veronica will be attending. 7. Transfer – thank you to all that volunteered and assisted number Tables: UC's - 7, CSU - 8, Independents – 18 Total tables= 33 plus Phi. Number of student attended/signed in 113. Event ended at 1 p.m. <p>Others:</p> <ol style="list-style-type: none"> 8. PCCD District Counselors Meeting is either on Nov 3 or Nov 10. 9. Scurry – is there a possibility to rotate how classes are shown on Class Search on Campus Solutions. Currently it is in alphabetical order and COA is first. Merritt is last. Maybe we can be first for one semester as a trail. Dean will write to Merritt College Management team and bring this issue up. 10. Dean encouraged all counselors to attend Flex day and represent counseling. Counseling dept will close and dean will inform front desk 11. Follow-up on Comp Lit for Nursing, Dean Webb has already emailed Dean Amboy but has not got a response. | |
| | Meeting adjourned at 3:00 p.m. | |