



Merritt College Counseling Department

Counselor Meeting Minutes  
October 18, 2010

Meeting convened at 1:30 p.m. In attendance: Scurry, Ilarde, Allen, Pantell, Khoo, Zielke, De Coursey, Ciddio, Paniagua (intern). Guests: Jennifer Shanoski, Ray Chamberlain: Chemistry

1. **CHEM Presentation** Shanoski and Chamberlain reviewed guideline for counselors in advising students about CHEM classes throughout district. Will send electronic copy for distribution to all counselors.
2. **Financial Aid Forms Review** Allen led review of FA forms for feedback to FA on possible revisions for clarity. Agreement to invite FA back for feedback session.
3. **Transfer Center Report** Ilarde reported on Transfer Day earlier in day. Agreement that logistics were very smooth and that student turnout was adequate (but not noteworthy). Agreement that Ilarde had done all she could to publicize and organize the event and that the transient nature of MC students makes lower turnout somewhat inevitable. Will also be holding scholarship and other transfer-related workshops and events throughout the week. gave status report of Transfer Day ( October 18) including assignments for counselors. Also gave status report of TAGs submitted by deadline. Reported that CSU EB is accepting lower division (as well as upper division) transfers for Winter and Spring Qs, 2011. Deadline for WII is October 31.
4. **Centro Latino Report** Zielke reported on successful scholarship workshop.
5. **New Business**
  - Pantell asked General Counselors to submit preferred SII schedule asap.
  - Allen reported that priority registration begins November 1 & 2 for EOPS, DSP&S, & others eligible. Ciddio reported that SII schedule should appear on Passport October 25<sup>th</sup>.
  - Ciddio reported that DSP&S now designing new brochure and student handbook w/ clearer, more comprehensive content.
  - Pantell reminded group about hosting PCCD Counselor meeting (tentative date November 10). Allen reported P-307 not available; agreement to try for Student Lounge. Get proposed agenda items to Allen or Pantell in time for planning committee meeting Wednesday, October 20<sup>th</sup>.

Meeting adjourned at 3:00 p.m.