



**MERRITT COLLEGE
MEETING MINUTES**

COUNSELING DEPARTMENT

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| Date: 12/3/2018 | Time: 1:30 pm | Location: R 112A |
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Attendees: Allen, Zielke, Ciddio, Salceda, Moy, Ross, de Vito, Perez, Scurry, Khoo

| Allotted Time | Topic | Person(s) Responsible |
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| 1:30-1:50 | SEA training update <i>Salceda reviewed the Chancellor's Vision For Success Goals and Commitments. Also the 2018-1019 Budget Trailer Bill amended Section 78222 of the Ed Code was reviewed.</i> | Salceda |
| 1:50-1:55 | Finalize Summer and Fall Coun Class planning <i>Schedules reviewed and finalized for 2019.</i> | Scurry/Zielke |
| 1:55-2:05 | Non-credit Certificate for Counseling Classes? <i>Discussed offering counseling credit and non-credit certificates. The discussion will continue at an upcoming meeting.</i> | Zielke/Scurry |
| 2:05-2:15 | ACJC Letter <i>The letter was shared and discussed.</i> | Zielke/Scurry |
| 2:15-2:30 | Standing Items: 1. Reports from programs: Puente, Sankofa, FYE, Veterans, SAS, EOPS, Athletics, Transfer Center, Centro Latino, 3SP, etc. <i>Transfer: UC applications are closed. CSU is still open for all students. If students are having problems with the CSU app, try to call tech support. The number is in red at the bottom of the application.</i> | All |
| 2:30-2:40 | Learning Community (Music and Afram) <i>Monica and Jason are offering a Music 11 and Afram 30 African-American Culture, Music and History Learning Community. Both instructors are caring and will go out</i> | Ambalal |

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| | <p><i>of their way to assist students. If students need extra guidance, they are there to help.</i></p> <p><i>The three categories the learning community will be focusing on are 1)Africa 2) New Orleans and Post Reconstruction 1865-2018 and 3)The 1960s. There are team homework assignments including an oral history assignment and an instrument building assignment. For oral history, the student must interview a family member (whoever they consider family) and for instrument building, students must build an instrument only with found materials. They are not allow to purchase anything.</i></p> | |
| 2:40-2:45 | <p>Standing Items:</p> <p>2. Committee reports</p> <p><i>Senate: Discussion and recommendations for ACCJC letter.</i></p> | All |
| 2:45-2:55 | <p>Standing Item:</p> <p>3. Program review</p> <p><i>Draft completed</i></p> <p>4. Need feedback on learned assessment for each class</p> <p>5. Survey count = 0</p> | Zielke |
| 2:55-3:00 | <p>Announcements</p> <p><i>Need General Counselors preferred weekly schedule: days, times, program vs. gen counseling time by Dec. 5th.</i></p> | All |

Merritt College Mission: The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy