

Meeting Minutes
MERRITT COLLEGE COUNSELING DEPARTMENT

Date: 12/7/2020

Time: 1:30 pm

Attendees: Webb, Salceda, Ciddio, Perez, Moy, Allen, Scurry, Alturk, Khoo, D. Ross, DeVito.

Allotted Time	Topic	Person(s) Responsible
1:30-1:40pm	Dean's Corner <i>E-SARS will be available for special programs starting February 2021.</i>	Dean Webb
1:40-2:00 pm	Program Mapping <i>Program maps that need to be completed were reviewed and assigned a full-time counselor. Word document containing the program maps with the assigned full-time counselor will be e-mailed.</i>	Rosa and Jose
2:00-2:10pm	Final Meeting – Dec 14 th <i>Final meeting will include a self-care presentation by Dr. Mario Rivas, Medical Assisting updates, and trivia games.</i>	Rosa and Jose
2:10– 2:20 pm	Standing Items: Reports from Programs - Puente, Sankofa, FYE, Veterans, SAS, EOPS, Transfer Center, etc. <i>Transfer Center: UC Santa Cruz, UC Riverside, and UC Merced have extended their deadlines.</i> Committee Reports: <i>Phi Theta Kappa: Providing guided meditation and physical stress relief for students.</i>	All

2:20– 2:30 pm	Announcements: <i>Lesley Scurry: Requested to be added to the agenda for next week. Will be providing an update on MIS reporting data and the importance of SARS reason codes.</i>	All
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