Meeting Minutes
MERRITT COLLEGE COUNSELING DEPARTMENT

Date: 12/9/2019 Time: 1:30 pm Location: R 112A			
ttendees: Allen, de Vito, Perez, Ross, Moy, Ciddio, Salceda, Zielke, Scurry			
Allotted Time	Торіс	Person(s) Responsible	
1:30-1:40	Summer and Fall 2020 Course Planning Reviewed counseling course offerings for summer and fall 2020. Due to VPI's office 12/19.	Perez/Scurry	
1:40-1:45	Cranium Sandbox Please be sure and use the sandbox that Cranium has provided. Share your feedback.	Perez/Scurry	
1:45-2:00	Standing Items: 1. Reports from programs: Puente, Sankofa, FYE, Veterans, SAS, EOPS, Transfer Center, Centro Latino, etc. <i>Puente is having a family event tonight</i> .	All	
2:00-2:10	2. Committee Reports N/A		
2:10-2:15	3. SLOAC All courses are up to date and entered.		
2:15-2:20	Announcements-Adjunct and Tenured Eval Updates: let us know if you have any updates. Dr. Chavez is doing all admin evals. -Board Meeting tomorrow 12/10 @7. Rally at 6:30 Anyone going? Rotation? Rotation was decided. Stefani and Lesley will attend in December. -Spring 2020 Enrollment Decision Timeline reminder. Dates for students to submit transcripts to universities they applied to discussed.	All	

Merritt College Mission: The mission of Merritt College is to enhance the quality of life in the communities we serve by helping students to attain knowledge, master skills, and develop the appreciation, attitudes and values needed to succeed and participate responsibly in a democratic society and a global economy